



Local Offer: Leaps and Bounds Day Nursery

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Contents

How does the setting know if children need extra help and what should I do if I think my child may have special educational needs?.....	2
How will the curriculum be matched to my child's needs?	2
Our setting has individual planning for all children. With children who have additional needs we put into place Individual Education Plan's (IEPs) and in certain circumstances apply for extra support from outside agencies. These different approaches will be used to support each child in their stage of development and enable to progress.....	2
How will both you and I know how my child is doing and how will you help me to support my child's learning?.....	2
What support will there be for my child's overall well being?	2
What specialist services and expertise are available at or accessed by the setting?	3
What training are the staff supporting children and young people with SEND had or are having?	3
How will my child be included in activities outside the classroom including school trips?	3
How accessible is the setting environment?	3
How will the setting prepare and support my child to join the setting, transfer to a new setting or the next stage of education and life?	3
How are the setting's resources allocated and matched to children's special educational needs?	3
How is the decision made about what type and how much support my child will receive?	4
How are parents involved in the setting? How can I be involved?	4
Who can I contact for further information?	4
Disclaimer	4
Feedback	4

How does the setting know if children need extra help and what should I do if I think my child may have special educational needs?

At our setting we carry out ongoing assessments including two year old checks and summative assessments. We track progress throughout the year so we can identify any areas that your child may need extra support in. Any concerns parents may have can be addressed to your child's key worker or the nursery manager and we will work closely together to support each individual child. If extra support is required the nursery Special educational Needs Co-ordinator (SENCO) will apply for additional specialist support from outside agencies

How will the early years setting staff support my child?

The nursery SENCO will oversee each child's support plan. Working alongside the parents and outside agencies. The SENCO will provide details on who will be working with the child. This plan is approved by the nursery manager or nursery owner. Our setting has had previous experience of working with children with additional needs and supporting agencies.

How will the curriculum be matched to my child's needs?

Our setting has individual planning for all children. With children who have additional needs we put into place [Individual Education Plan's](#) (IEPs) and in certain circumstances apply for extra support from outside agencies. These different approaches will be used to support each child in their stage of development and enable to progress

How will both you and I know how my child is doing and how will you help me to support my child's learning?

Key workers will plan and monitor each child's progression. This is shared with the parents through 2 year checks, summative assessments, and parent's evenings. Each child has a Learning Journey where we record evidence of learning. We also have stay and play days for parents to join in a classroom activity at nursery

What support will there be for my child's overall well being?

We have robust policies and procedures in place. We refer to these when necessary including first aid, medicines, behaviour management and safeguarding. We monitor the well being and involvement throughout the time your child is at nursery this enables us to spot any areas of concern.

What specialist services and expertise are available at or accessed by the setting?

We have our own trained SENCO – Edyta Pytlewska who's responsible for all in house observations and referrals. Three members of staff have Makaton training; we have had experience of providing additional support to children with autism. We also use outside agencies such as Early Years Teaching and support service (EYTSS), Speech and language therapist (SALT) and our local Children's Centre (CC)

What training are the staff supporting children and young people with SEND had or are having?

We have a named SENCO lead Edyta Pytlewska, she regularly attends inclusion support groups. Three staff members have Makaton Training and currently have a staff member attending ELKLAN training.

How will my child be included in activities outside the classroom including school trips?

All children would be included when planning trips and outings. Parents and extra staff are invited to provide extra support. We also conduct individual risk assessments in line with individual needs.

How accessible is the setting environment?

Our building has recently been refurbished. The nursery has three floors and is not wheelchair accessible. The age and design of the building makes any changes impossible.

How will the setting prepare and support my child to join the setting, transfer to a new setting or the next stage of education and life?

All children are offered a two week settling in period were your child comes to nursery for short periods until both the child and parent feel happy to stay for their full session. We also offer home visits when a member of the team will come to your home and visit the child before coming to nursery. Throughout their time at nursery we fully prepare each child for room transitions to school transition. We use lots of methods from room visits to photo books. We share information with other settings via the Learning Journey and Schools via the summative assessments.

How are the setting's resources allocated and matched to children's special educational needs?

We have good staff deployment to ensure all children's needs are met. This is constantly monitored. If additional support is required we can apply for extra funding to support children.

How is the decision made about what type and how much support my child will receive?

All decisions regarding what support are discussed thoroughly with parents and outside agencies. Through meetings we can decide how much support is required. A support plan will be devised and implemented based on the support required for each individual child – supported further by outside agencies when necessary.

How are parents involved in the setting? How can I be involved?

We encourage parents to be involved in all areas of their child's development. We invite parents to our stay and play days and parents evenings, we also ask parents to complete home observations which go into their Learning Journeys.

Who can I contact for further information?

Please contact Margaret Myers on 01323410585 she will arrange a show round of our nursery You can also speak to our SENCO Edyta Pytlewska.

Disclaimer

This offer is accurate now, but services are regularly reviewed and could change. All information will be updated as soon as possible to reflect any new service offer.

Date of publication: 29th October 2014

Feedback

This offer is intended to give you clear, accurate and accessible information. If you would like to comment on the content of the offer or make suggestions to improve the information, please email localoffer@eastsussex.gov.uk

Find out more about support for children and young people with special needs and disabilities: www.eastsussex.gov.uk/localoffer

The process – [please remove this process box before publishing to website]

1. Answer the questions about your service with stakeholders.
2. Ask at least five other stakeholders to become a 'virtual panel' and review your answers.

3. Publish your Local Offer (on your own website).
4. Send the link to you offer to localoffer@eastsussex.gov.uk